

A regular meeting of the MSAD 36 Board of Directors was held on September 11, 2003 at the Cedar Street Learning Complex with the following members in attendance: Chair Denise Rodzen, Betsy DuBois, Russell Flagg, Jackie Knight, Kimberly LaVoie, Fred Nadeau, Rodney Newman, Ashley O'Brien, Eric Rodzen, Elaine Smith, Jean Tardif, Cynthia Young, and Elizabeth Parker arrived at 7:55 PM. Also attending members of the press, members of the public and members of the staff.

1. The meeting was called to order at 7:00 M by Chair Denise Rodzen.
2. Motion was made by Jean Tardif and seconded by Jackie Knight to approve the minutes of the August 28, 2003 regular meeting. The vote in favor was unanimous of the eleven (11) members present.
3. Chair Rodzen, reminded Board members of the upcoming fall conference and to let the office know so that registration can be done. Those indicating interest in attending are Jean Tardif, Thursday only, Denise Rodzen, Thursday only, Elaine Smith, both days, and Ashley O'Brien, both days.
4. Russell Flagg arrived approximately 7:03 PM.
5. Superintendent Despres stated that he would like to start with agenda item 4.
6. Members of the Social Studies Committee, Susan St.Pierre, Ted Finn, Amy Druzba, Debra Finley, John DiSotto, Susan Boothby, Debra Timberlake, and Sarah Hubbard were available to review and discuss the Social Studies Curriculum that they have developed.
7. Superintendent Despres expressed thanks to the committee for the extra time that they have given both in meeting and private time to truly align this curriculum with the Learning Results. This is a working document and will continually be reviewed and revised. This curriculum should be a model for all other curriculums. It should be noted that this is a guide and that the professional will determine how it is delivered. The A Team has embraced this work and will go forward with the 14 release days to continue to develop what this group has started.
8. Denise Rodzen, Board Chair also expressed appreciation and thanks for the work that the Social Studies Curriculum has done to develop this document.
9. Motion was made by Kim LaVoie and seconded by Jackie Knight to approve the revised Social Studies Curriculum as presented. The vote in favor was unanimous.
10. **Superintendent's Report**
11. Superintendent Despres asked that we take a moment to pause and reflect on the events of two years ago today.
12. The A-Team meet for approximately four hours to kick off the year. It was discussed

that a retirement/recognition banquet will be held on September 30th with details to follow. It is also intended that an open house take place after the close of the students day.

13. Motion was made by Jean Tardif and seconded by Jackie Knight to approve September 30th for the open house. The vote in favor was unanimous.
14. A Board Retreat date was selected to be October 1st to begin at 3:30 with the Administrator's and continue with the Board after the administrators have been excused. This will be held at LaFluer's Restaurant.
15. Superintendent Despres nominated Abby Ellingwood to the grade two one year teaching position at the Livermore Elementary School.
16. Motion was made by Kim LaVoie and seconded by Jean Tardif to approve the Superintendent's nomination of Abby Ellingwood. The vote in favor was unanimous.
17. Copies of the MMA Regional Information Meetings schedule were distributed. Mr. Despres expressed the importance of Board members attending these information sessions to help become acquainted with the details of the tax reform plan.
18. Superintendent Despres stated that the 8th grade trip will need to be an agenda item as there is no specific line item in the budget to support this trip.
19. **Committee Reports**
20. The Field Facilities Committee meet last Monday, September 8, to tour property at 13 Griffin Field Road in Livermore Falls and recommend the Superintendent negotiate at the Board's recommendation for the purchase of the property. This would be part of the Comprehensive Plan with the house portion to be offered for sale to be moved. Superintendent Despres will be meeting with the broker and owner on Friday if the Board approves.
21. Superintendent Despres reported that he meet with Michael Kucsma, School Construction Specialist for the Department of Education and that he gave the okay go ahead to negotiate purchasing the Griffin Field Rd property. By Warrant Article 17 the voters authorized the Directors to expend additional state, federal and other grants and aid received during the 2003-2004 fiscal year for school purposes, provided that such additional funds do not require expenditure of local funds not previously appropriated. This provides the green light to move revenues forward as this was more than what we asked for in this budget. We will be using what we already have in the budget.
22. Motion was made by Jean Tardif and seconded by Jackie Knight to enter executive session for the purpose of discussing the property on Griffin Field Rd. The vote in favor was unanimous.

23. Beth Parker arrived at 7:55 PM.
24. Out of executive session 8:10 PM.
25. Motion was made by Kim LaVoie and seconded by Jackie Knight to allow the Superintendent to seek the best possible price for the purchase of the property at 13 Griffin Field Rd. The vote in favor was unanimous.
26. Motion was made by Ashley O'Brien and seconded by Jackie Knight to authorize the Superintendent to offer up to \$5,000.00 to cement the offer. The vote in favor was unanimous.
27. Superintendent Despres reported that Tom Rowe will be overseeing the accreditation process for the district. The kick off in October will be a survey to go out to staff and citizens from this a steering committee will report back to the Educational Development Team to schedule when reports will be do. This will be an eighteen month process. We are looking at a spring 2005 visit to review the self study.
28. At 8:25 PM the Board took a break returning to open session at 8:35 PM.
29. Agenda Item 1.
30. Superintendent Despres reported that we have an increase in the Kindergarten enrollment and with the numbers up we will be unable to have the all day K offered for students. We are still moving to the pre-K program here in the Cedar Street Learning Complex. We have been asked to cover the maintenance in this building for the Head Start program. It is planned to have a maintenance review of personnel throughout the district. We are also reviewing the families that have expressed home schooling plans. There appears to be an influx of students in the Livermore area and this is a good sign. Mr. Despres stated that he will begin a Cohert study of enrollment projections.
31. Motion was made by Kim LaVoie and seconded by Jean Tardif to adopt as presented policy EEAA - Student Transportation Services Walkers and Riders. The vote in favor was unanimous.
32. Motion was made by Jean Tardif and seconded by Jackie Knight to increase the Substitute Teacher pay from \$45.00/\$50.00 to \$55.00/\$60.00 for non-certified and certified staff. The vote in favor was unanimous.
33. It was agreed that the Board would develop a committee to review the lunch program to look at the current rate of charging, review the practice of food preparation and the federal subsidized funds at the secondary level, free breakfast for all students. It was also suggested that the committee review the overall budget and the overall operation.

34. Board members to serve on the committee are Jackie Knight, Betsy DuBois, Ashley O'Brien, Beth Parker, and Rod Newman.
35. Superintendent Despres distributed and reviewed a list of items that were discussed with Dr. Wall, Superintendent Jay School Department on September 10, 2003.
36. **Questions/Comments from the Board**
37. Jackie Knight on behalf of the AYS Soccer program thanks LFHS for the soccer goals and also expressed thanks to Dave Goding for the three hours that he helped set up the field.
38. Jean Tardif asked if around August the teachers could list on the home work hotline items that each student would need for their class.
39. Superintendent Despres stated that we will be installing Trouble Tracker to aid Colleen Akerman with computer problems throughout the district. At the current time we have nearly 400 new units to service and this will help to eliminate some of the work orders.
40. Mr. Despres stated that an upcoming agenda item would be the EF—45 review. This is the financial report for the fiscal year.
41. **Calendar and Agenda**

September 25, 2003 - NO BOARD MEETING
September 30, 2003 - Banquet
October 1, 2003 - Board Retreat - LaFleur's
October 9, 2003 - Regular Board Meeting
October 23, 2003 - Regular Board Meeting
42. At 9:40 PM motion was made by Jean Tardif and seconded by Kim LaVoie to enter executive session to discuss negotiations. The vote in favor was unanimous.
43. Out of executive session at 10:10.
44. Motion was made by Jean Tardif and seconded by Jackie Knight to adjourn. The vote in favor was unanimous.

Superintendent of Schools

Board Chair

Recording Secretary